

TAPS PARKING POLICY

May 26, 2004

Guest & Visitor Parking Permits Policy

PURPOSE:

The purpose of this policy is to ensure that limited parking resources are allocated equitably among the eligible campus population.

**ELIGIBILITY
CRITERIA:**

Eligibility criteria are as follows:

- All campus guests, visitors, vendors and contractors are eligible to purchase “A”, “R” or “MC” temporary parking permits.
- Those persons or entities that are conducting business, providing services, volunteering or otherwise visiting campus for the education mission of the University may purchase *temporary* permits for the longest period of time offered by TAPS. Additionally, guests of residents of Family Student Housing, Staff & Faculty Housing, or CRE’s are included in this group.
- Those persons visiting the campus for recreational purposes or to visit students may purchase temporary permits by the day, up to a **maximum** of three consecutive days at any one time.
- Those visitors who plan to be on campus for a longer period must appeal in writing to TAPS for an exception. Documentation, such as but not limited to, notes from physicians stating the need to care for an ill student or written acknowledgment of temporary residency from the College Housing Office, will be required for all written appeals.
- Visitors to a student who is not eligible for any parking permits must be driving a vehicle that is registered to the visitor or to the family of the visitor. If the visitor is related to the student, the vehicle may be registered in the student’s name or in the name of the immediate family but is subject to the three-day restriction.
- TAPS reserves the right to further restrict issuance of temporary permits to visitors of students who are otherwise ineligible to purchase parking permits when the frequency of purchases indicates the circumvention of TAPS parking restrictions.