

CERTIFICATION OF CITIZENSHIP AND VISA STATUS

Section A Name (please type or print) _____
 University of California Job Title _____
 UCSC Unit _____ Occupation prior to arrival in US _____
 Country of Citizenship _____ Legal Residence _____
 Home Address _____
 Purpose of Entry to the United States _____
 Date of Entry _____ Port of Entry _____

CLASS OF VISA CURRENTLY HELD

Section B Resident A) Alien Registration Number _____
 B) Attach a copy of the Resident Alien card _____

Section C Non Resident A) Type of Visa (F-1, J-1, B-1, H-1, etc.) _____
 B) Attach a copy of an IAP-66, I-20 or I-797.
 C) Expiration date on the Form I-94 _____
 Attach a copy (both sides) of the I-94 card. The I-94 is in your passport.
 D) If you hold a F, J or H visa, the name of the agency that sponsored your visa _____
 E) If sponsorship for your visa was initiated by an agency other than UCSC, please clear the employment or compensation with the sponsor. (Attach a copy of the approval letter from the sponsor).

Section D Other A) Temporary Employment Authorization (Attach a copy).
 B) Expiration date of card _____

Section E DETERMINATION OF FEDERAL TAX WITHHOLDING STATUS. TO BE COMPLETED BY EMPLOYEE FOLLOW DIRECTIONS FOR EACH TEST. COMPLETE SUMMARY

TEST 1	CHECK ANY APPLICABLE BOX <input type="checkbox"/> I HAVE A TYPE -A VISA OR DIPLOMATIC OR CONSULAR STATUS. <input type="checkbox"/> I WAS IN THE USA AS A TEACHER, TRAINEE, RESEARCHER OR STUDENT ON A J-1 VISA FOR LESS THAN TWO OF THE PRECEDING EXEMPTION SIX YEARS. <input type="checkbox"/> I AM A STUDENT ON AN F-1 OR J-1 VISA AND HAVE BEEN IN THE USA FOR FIVE OR FEWER YEARS. <input type="checkbox"/> I AM A STUDENT ON AN F-1 OR J-1 VISA AND HAVE BEEN IN THE USA FOR MORE THAN FIVE YEARS AND I HAVE ESTABLISHED WITH THE IRS THAT I DO NOT PLAN TO RESIDE IN THE USA WHEN MY EDUCATION IS COMPLETED. IF ANY BOX MARKED, YOU ARE A NON-RESIDENT ALIEN FOR TAX PURPOSES. COMPLETE SUMMARY. IF YOU DO NOT MARK A BOX, GO TO TEST 2																														
TEST 2	I HAVE BEEN PRESENT IN THE USA DURING THE CURRENT AND PREVIOUS TWO YEARS AS FOLLOWS: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%;">ENTER YEAR</th> <th style="width: 15%;">DATE ENTERED USA</th> <th style="width: 15%;">DATE DEPARTED USA</th> <th style="width: 15%;">NUMBER OF DAYS IN USA</th> <th style="width: 20%;">COMPUTATION FOR SUBSTANTIAL PRESENCE</th> </tr> </thead> <tbody> <tr> <td>CURRENT YEAR</td> <td>_____</td> <td>_____</td> <td>XXXXXX</td> <td>_____</td> <td>X 1 = _____</td> </tr> <tr> <td>1ST PRECEDING YR</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>X 1/3 = _____</td> </tr> <tr> <td>2ND PRECEDING YR</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>X 1/6 = _____</td> </tr> <tr> <td colspan="5"></td> <td>TOTAL </td> </tr> </tbody> </table> CHECK ONE <input type="checkbox"/> TOTAL LESS THAN 183 DAYS, YOU ARE A NON-RESIDENT ALIEN FOR TAX PURPOSES. COMPLETE SUMMARY. <input type="checkbox"/> TOTAL EQUAL TO OR MORE THAN 183 DAYS, GO TO TEST 3.		ENTER YEAR	DATE ENTERED USA	DATE DEPARTED USA	NUMBER OF DAYS IN USA	COMPUTATION FOR SUBSTANTIAL PRESENCE	CURRENT YEAR	_____	_____	XXXXXX	_____	X 1 = _____	1ST PRECEDING YR	_____	_____	_____	_____	X 1/3 = _____	2ND PRECEDING YR	_____	_____	_____	_____	X 1/6 = _____						TOTAL
	ENTER YEAR	DATE ENTERED USA	DATE DEPARTED USA	NUMBER OF DAYS IN USA	COMPUTATION FOR SUBSTANTIAL PRESENCE																										
CURRENT YEAR	_____	_____	XXXXXX	_____	X 1 = _____																										
1ST PRECEDING YR	_____	_____	_____	_____	X 1/3 = _____																										
2ND PRECEDING YR	_____	_____	_____	_____	X 1/6 = _____																										
					TOTAL 																										
TEST 3	CHECK APPLICABLE BOX <input type="checkbox"/> YES <input type="checkbox"/> NO HAVE YOU BEEN OR DO YOU PLAN TO BE IN THE USA FOR LESS THAN 183 DAYS DURING THIS CALENDAR YEAR AND DO YOU PAY TAXES IN YOUR COUNTRY OF RESIDENCE AND DO YOU HAVE A CLOSER CONNECTION TO THAT COUNTRY THAN TO THE USA? IF YES, YOU ARE A NON-RESIDENT ALIEN FOR TAX PURPOSES. COMPLETE SUMMARY. IF NO, YOU ARE RESIDENT ALIEN FOR TAX PURPOSES. COMPLETE SUMMARY.																														
SUMMARY OF TAX STATUS	MARK APPROPRIATE FEDERAL TAX WITHHOLDING STATUS <input type="checkbox"/> RESIDENT ALIEN <input type="checkbox"/> NON-RESIDENT ALIEN																														

I declare under the penalties of perjury that this statement, to the best of my knowledge and belief, is true and correct.

Signature _____

Date _____

Taxpayer's Identification Number _____

PRIVACY NOTIFICATIONS

STATE

The State of California Information Practices Act of 1977 (effectively July 1, 1978) requires the University provide the following information to individuals who are asked to supply information about themselves:

The principal reason for requesting the information on this form is to determine your United States Federal income tax withholding status for payment to you by the University of California. University policy and State and Federal statutes authorize maintenance of this information.

Furnishing all information requested on this form is mandatory. (Exception: Disclosure of your social security number is voluntary if you are a degree candidate who will receive scholarship or fellowship payments only.) Failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form may be used by various University departments for payroll or scholarship/fellowship administration, and will be transmitted to the State and Federal governments if required by law.

Individuals have the right of access to this record as it pertains to themselves.

Campus Accounting Officers are responsible for maintaining the information contained on this form.

FEDERAL

Pursuant to the Federal Privacy Act of 1974, you are hereby notified that disclosure of your social security number is mandatory. (Exception: Disclosure of your social security number is voluntary if you are a degree candidate who will receive scholarship or fellowship payments only.) Disclosure of the social security number is required pursuant to Sections 6011 and 6051 of Subtitle F of the Internal Revenue Code and pursuant to Regulation 4, Section 404.1256, Code of Federal Regulations, under Section 218, Title II of the Social Security Act, as amended. The social security number is used to verify your identity. The principal uses of the number shall be to report (1) payments and income taxes withheld to Federal and State governments and, as applicable, (2) social security contributions, (3) State unemployment and workers' compensation earnings and (4) earnings and contributions to participating retirement systems.