

REVIEWS TAB OVERVIEW

PURPOSE

The portal on the Reviews tab is used for recording information about the personnel review process. Records will be created for actions that are on the annual CALL for academic personnel actions. A result must be recorded for each of those called-for actions. Faculty may come forward for actions that are not on the CALL. Records should be created for each of those actions, and a result recorded.

The Review Tracking module of the database **must** be used for all Ladder rank and SOE personnel reviews. Information from the Review Tracking module is essential to ensure that the Senate CALL is correct each year, and to allow for reporting on the academic review process.

The system has been designed to accommodate review tracking for non-Senate academic personnel reviews, but divisions are not required to use the system to track personnel reviews for their non-Senate academic employees.

Most personnel reviews will result in an action that will be posted on the Salary Adv tab; however some will not. For example, a merit review will result in a merit increase, a salary increase or a denial. Each of those outcomes would be posted to the Salary Adv tab. An appointment review, however, may not result in an appointment and so would not result in an action posted to salary advancement.

DEFERRALS and MANDATORY REVIEWS

While there may not be much of a review to track for a mandatory review, the result must still be recorded. This is essential to allow us to correctly issue the next call for a mandatory review.

A deferral does not really result in a review at all. However, again it is important that the deferral be recorded, so that the next CALLED for action can be issued timely.

ACCESS

Departments have access to review records for their faculty only. If you have a business need to know the details of a review for a faculty member outside your unit, call your academic division office or Academic Personnel.

Engineering > Browse

Last Name: **Winger** First Name: **Donald** MI: _____

Campus Address: _____ Highest Degree: **D**

> Mail: **C E / C I S** > Highest Degree Inst: **U Of Colorado**

E Mail: **Winger@cats** Extension: **9-4950** > Highest Degree Date: **1981**

> College: **Crown** Student Status: **1** > Specialty Code: **Computer Science**

Home Address: _____ Title At Initial Hire: **Acting Assistant**

St: **111 Overlook** Date of Initial Hire: **7/1/83**

City: **Santa Cruz** State: **CA** Zip: **95060** Sep Date: _____ > Status: **A**

Last Mod: 3/22/2002 Mod By: ahf/nd Record 863 of 903 found, 903 total

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Rev	Yr	Call Act	Unit	Analyst	Authority	Letter	Dec Done	Date	Decision	Eff Date	End Date	T C	Title	Step/o	Salary
94-95	MI	CMPS	Dean	5/1/199	5/1/1995	MI	7/1/1995	1143	Professor	2	\$67800				
97-98	MI	CMPS	LM	EVC	11/2/19	11/2/1998	MI	7/1/1998	1143	Professor	3	\$81700			
00-01	MI	CMPS	BC	EVC											