

UNIVERSITY OF CALIFORNIA, SANTA CRUZ

ASSISTANT/ASSOCIATE UNIVERSITY LIBRARIAN

The [University of California, Santa Cruz Library](#) invites applications from innovative individuals for the position of Assistant or Associate University Librarian for Public Services. The AUL/PS reports to the University Librarian and is a member of the senior administrative team of the Library. The AUL/PS will provide vision, direction, and leadership in the library, the UCSC campus, and the University of California library system regarding public service programs. The successful candidate will oversee planning, implementation, marketing and outreach, budgeting, and assessment of all user service functions, including reference and access services in both McHenry Library and the Science & Engineering Library. The AUL/PS will collaborate with the AUL Collections and Information Systems in determining library-wide policies, and will work closely with the committees and teams that coordinate and guide various initiatives and programs within the Library.

About UC Santa Cruz: With an enrollment of 15,000 undergraduate and graduate students, UCSC is one of ten campuses of the University of California. In a survey of 60 elite universities, UC Santa Cruz ranked 15th for the percentage of its students whose bachelor's degree led to doctorates. Another study ranked UCSC as 11th in the country among public universities for the quality of its research productivity. Researchers at the University of California, Santa Cruz, attracted a record \$128.5 million in external grants and contracts to the campus in the 2005-06 fiscal year. UCSC is distinctive as a major research university with an uncommon commitment to teaching and public service. More information and statistics about UC Santa Cruz can be found at: <http://www.ucsc.edu/about>.

The UCSC Library has collections of approximately 1.5 million volumes, more than 22,000 serials, two library buildings, and a staff of 120. The Library has the most intensely used collection in the UC system. Deeply embedded in the Library's culture is a tradition of flexibility and innovation, which has enabled the Library to participate actively in the University's instruction and research programs. Excellent service is another hallmark of the UCSC Library, as is partnership with the other UC libraries and the California Digital Library. The UCSC Library uses the Innovative Interfaces Inc. (III) ILS and adds approximately 35,000 records to the III and the Melvyl system catalogs each year.

Responsibilities:

- Working in conjunction with the University Librarian, the AUL-Collections and Library Information Services, and the AUL –Administrative Services, collaborates on library-wide strategic planning, policy formulation, establishing priorities, allocating the budget, and planning for the McHenry addition and renovation.
- Works closely with section and unit heads to ensure coordinated and efficient handling of all aspects of public services. Supervises managers in Reference, Access Services, and the Science & Engineering Library.
- Provides leadership to the Public Services units; oversees operational functions; coordinates assessment of services, processes, and user needs; coordinates public service activities with other units; promotes library programs and services; establishes criteria for excellent and effective public services.
- Researches and develops both short-term and long-term strategic library plans regarding information-seeking behavior and changing user expectations for library services, information literacy, instructional technology, assessment, digitization, and evolving information systems.
- Monitors campus growth and development, and aligns library services with evolving academic and UCSC community-based priorities.
- Works closely with the Library Development Officer to support Library fundraising and development.
- Represents the Library in UC system-wide planning for resource sharing, including the development and implementation of next-generation services. Represents the Library in relevant regional and national forums.
- Contributes to UC's national leadership role through scholarly publications, presentations, and participation in the work of professional organizations.

Qualifications:

Required:

- Masters in Library and/or Information Science from an ALA accredited institution, or equivalent
- Seven years of increasingly responsible professional library experience in an academic or research library or equivalent, in one or more areas of public services
- Demonstrated leadership, planning, and organizational skills, with the ability to manage multiple concurrent tasks with major impact on critical operations of the organization
- Successful managerial and supervisory experience equivalent to at least a departmental head level, with the ability to lead staff through organizational change
- Knowledge of issues and trends in higher education, including instructional technologies
- Excellent interpersonal and communication skills
- Demonstrated ability to work effectively with faculty, staff, and students in a multicultural and diverse environment
- Strong analytical skills and budgeting experience

Preferred

- Professional experience in collection development and/or additional areas of public services
- Ability to participate in library fundraising
- Experience in effectively marketing products or services to targeted groups or individuals

General Information: The initial appointment will be at the rank of Assistant University Librarian or Associate University Librarian, depending upon background and experience. Salary is negotiable, with a minimum of \$75,000.

Assistant and Associate University Librarians are non-senate academic appointees and earn two days per month of vacation leave, one day per month of sick leave, and all other benefits granted to non-senate academic personnel. UC has an excellent retirement system and sponsors a variety of group health, dental, vision, and life insurance plans in addition to other benefits. Relocation assistance is provided.

TO APPLY: Applications should include a letter of interest, CV or résumé, and list of references. All correspondence, including applications, nominations, and general inquiries, should be sent to:

David Bellshaw, Beverly Brady, and Garrett Gentry
Isaacson, Miller

533 Airport Boulevard, Suite 400
Burlingame, CA 94010
Phone: 650.685.2475

Fax: 650.685.2476

E-mail correspondence is strongly encouraged: 3459@imsearch.com.

Please refer to position #T08-22 in all correspondence.

All correspondence will be held in strict confidence.

UC Santa Cruz faculty make significant contributions to the body of research that has earned the University of California the ranking as the foremost public higher education institution in the world. In the process, our faculty demonstrate that cutting-edge research, excellent teaching and outstanding service are mutually supportive.

The University of California, Santa Cruz is an Affirmative Action/Equal Employment Opportunity Employer, committed to excellence through diversity. We strive to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees.

Inquiries regarding the University's equal employment opportunity policies may be directed to: Equal Employment Opportunity/Affirmative Action Office at the University of California, Santa Cruz, CA 95064; (831) 459-2686. Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986.

If you need assistance due to a disability please contact the Academic Human Resources Office at 499 Clark Kerr Hall (831) 459-4300. This position description is available in alternate formats, which may be requested from Academic Human Resources at (831) 459-4300.